



**Delves Lane Primary School  
Delves Lane  
CONSETT  
Co Durham  
DH8 7ES  
Tel: 01207 503984**

**Email: [delveslaneprimary@durhamlearning.net](mailto:delveslaneprimary@durhamlearning.net)**

**Headteacher: Mrs B Woods**

### **Job Advertisement**

**Cleaner  
Grade 1 £22,737 pro rata**

**Term time plus 15 days – 10 hours per week (5.30 to 7.30am)**

### **HOURS MAY BE SUBJECT TO CHANGE**

The Governors of our fully inclusive, successful and welcoming school seek to appoint a Cleaner to commence as soon as possible.

The successful candidates must be cheerful and caring, who will work successfully with our hard-working and dedicated team. They will be committed to maintaining a high standard of cleanliness.

#### **General Duties:**

- To clean a designated area of the school as allocated by the School Operations Manager/Head Teacher. This area may be changed, depending on the needs of the school.
- Cleaning, washing, sweeping and vacuuming in a variety of areas.
- Cleaning of public toilets, corridors etc. including children's and staff toilets.
- Emptying of litter bins.
- Polishing and dusting of fixtures and fittings.
- Where appropriate use powered equipment.
- To keep appropriate light equipment, machinery and cleaning cupboards in a clean and hygienic condition.

#### **Health & Safety**

- To follow Health & Safety codes, Health & Safety Hygiene code / practices in relation to cleaning e.g., C.O.S.H.H., siting of wet floor signs, wearing protective clothing, using approved materials etc. The Caretaker will have a copy of the Health & Safety documents.
- Inform the Caretaker/Head Teacher of damage or defect to the premises/furnishings/machinery, removing or securing items to a safe place/standard until repair or disposal to ensure safe conditions at all times.
- Reporting all accidents to the Head Teacher.

- The cleaning and caretaking staff are expected to provide mutual assistance in the moving of furniture and equipment so as to enable each to carry out their respective duties.

Also, any other duties as the Head Teacher may reasonably request from time to time.

Our school will offer:

- A supportive, friendly and professional environment, which is very welcoming.
- A helpful and committed team

Shortlisting will take place on Tuesday 3rd December 2024

Interviews will take place on the afternoon of Friday 6<sup>th</sup> December (PM). Shortlisted applicants must be available for interview on this date.

The Governing Body is committed to safeguarding and promoting the welfare of children. Any offer of employment will be subject to receipt of a satisfactory DBS check, Pre-employment Health Check and supportive references.

Please note that the Childcare Disqualifications Regulations 2009 apply to this position and therefore you are required to complete the "disqualification by association" declaration form. Should you be successful in your application for this post, your appointment cannot be progressed without this declaration.

Applicant with disabilities will be invited for interview if the essential job criteria are met.

**The deadline for submission of applications is Monday 2<sup>nd</sup> December 2024 at 12.00pm**

We have an excellent induction for new staff.

Please note that candidates will partake in staff training and briefings as required where overtime will be paid.

The posts are to start as soon as possible. We hope candidates are able to start with us from as early in December 2024 as possible.

**Please contact our School Operations Manager, Miss Joanne Hill**

**Tel 01207503984**

**[delveslaneprimary@durhamlearning.net](mailto:delveslaneprimary@durhamlearning.net)**

**Mrs Becky Woods**

**Tel 01207503984**

**[delveslaneprimary@durhamlearning.net](mailto:delveslaneprimary@durhamlearning.net)**

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