



# DELVES LANE PRIMARY SCHOOL

Delves Lane, Consett, Co Durham, DH8 7ES

Head Teacher: Mrs R A Woods

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## LEARN, ACHIEVE, INSPIRE

12<sup>th</sup> June 2020

Dear Parents/Carers,

Since the 1st June, we have had to change the arrangements for drop off and collection of your child from DLPS. Thank you for helping to make the transition go so smoothly.

The emergency childcare will stay in the junior building. We have identified three classrooms to accommodate three groups or bubbles, and can extend to four. This plan may change as we invite more children back to school from Reception, Year 1 and Year 6. Each bubble will be supervised by two members of staff at all times. Each bubble will have their own zone for outdoor learning and break times. Bubbles will not come into contact with each other. If you have more than one child, they will attend the same bubble. Schools are asked to reduce contact between children and staff as far as possible by children being grouped into bubbles.

**As we are inviting more children back to school from Monday 15<sup>th</sup> June, we must ask you to drop off and collect your child/children at the times below. As you are aware, we must protect our bubbles/groups. We appreciate your understanding with this matter.**

	<b>Drop off time</b>	<b>Collection time</b>
<b>If child is booked in for a FULL DAY</b>	8.50am – 9.15am	3.00pm – 3.10pm
<b>If a child is booked in for an afternoon.</b>	12.00pm onwards	3.00pm-3.10pm
<b>If a child is booked in for a morning</b>	8.50am – 9.15am	12.00pm – 2.00pm.

### Procedures for drop off and collection of children:

- One Parent or Carer from each family will wait outside the main school pedestrian gate to drop off or collect their child from school
- Please can parents remember to socially distance with their child/children outside the school gates.
- MORNING drop off-times 8.45am to 9.00am
- AFTERNOON collection times 3.00pm to 3.15pm
- If your child is attending for an afternoon session, please can you ring the school office when you arrive at the main gate and a member of staff will come and meet you. Your child will then be escorted onto the site.
- If you would like to collect your child earlier than the end of the school day, please ring the school office to let us know the time of collection. Your child will be at the main gate at the given time, with a member of staff ready for you to collect.
- Please provide your child with a packed lunch, water bottle, snacks, PE kit, sun cream and a sun hat. A coat will be required during inclement weather.
- Children will not be expected to wear uniform. Please make sure your child wears clean clothes to school each day that they attend. Please also provide clean PE kits daily, these do not need to follow uniform guidelines.
- Children are expected to have washed their hands before leaving home and will wash them when they come into school. They will continue to wash them through the school day and before they are collected by Parents/Carers.
- Children are not allowed to bring any toys or other items into school.
- If you need to contact school after you have dropped your child off, this must be by telephone or email.
- Please drop off and collect your child promptly.

- Cars will not be allowed onto the site; the main gates will be locked.
- Signs and banners will display the new procedures from Wednesday 3<sup>rd</sup> June 2020.

### Groups or Bubbles

Children will be allocated to a junior classroom. Each bubble/group will have a maximum of 6 children with two members of staff. We will offer project-based learning as well using resources from the E Bug website [https://www.e-bug.eu/junior\\_pack\\_ks1.aspx?cc=eng&ss=2&t=KS1%20Lesson%20Pack](https://www.e-bug.eu/junior_pack_ks1.aspx?cc=eng&ss=2&t=KS1%20Lesson%20Pack)

Resources used will be easily cleaned, e.g. plastic construction, etc.

Children will have their own stationery to use at school. Children will be sat at tables but not next to each other (unless with their siblings). Where equipment is shared, it will be cleaned with anti-bacterial cleaner after each child has used it. Rooms will be ventilated as much as possible and children will have regular access to outdoor learning and breaks.

### Social Distancing

Each bubble will have a maximum of 6 children to promote social distancing where possible.

Government guidance states **'We know that, unlike older children and adults, early years and primary age children cannot be expected to remain 2 metres apart from each other and staff all of the time'**.

**We will follow the guidance by:**

- ✓ **avoiding contact with anyone with COVID -19 symptoms**
- ✓ **frequent hand cleaning and good respiratory hygiene practices**
- ✓ **regular cleaning of settings**
- ✓ **minimising contact and mixing**

***It is still important to reduce contact between children and adults as much as possible, and we can achieve that and reduce transmission risk by ensuring children and staff where possible, only mix in a small, consistent group and that small group stays away from other people and groups.***

Please see the link to government guidance: <https://www.gov.uk/government/publications/coronavirus-covid-19-implementing-protective-measures-in-education-and-childcare-settings/coronavirus-covid-19-implementing-protective-measures-in-education-and-childcare-settings>

### More about handwashing

Hand Washing routines for all children and staff in each bubble. Hands will be washed:

- Before leaving home.
- On arrival at the school.
- After using the toilet.
- After all breaks, and sporting activities.
- Before eating any food.
- Before leaving school.

### What if a child is unwell or has COVID-19 symptoms?

If your child is unable to attend school due to being unwell or provision is no longer needed (key worker children), please ensure you let us know by contacting school.

If you think your child may have contracted COVID-19, it is important you request a test online or by telephoning 119. People should book a test at <https://www.nhs.uk/conditions/coronavirus-covid-19/testing-and-tracing/ask-for-a-test-to-check-if-you-have-coronavirus/> or, if you don't have access to the internet, by calling 119. You must inform school of the result as soon as possible. If one child in a school bubble/group tests positive for the virus, all children and staff in the same bubble/group need to self-isolate for 14 days; this is to prevent the spread of the virus so it is extremely important we are kept informed. School will also contact Public Health England.

Symptoms of COVID-19:

1. high temperature – this means you feel hot to touch on your chest or back (you do not need to measure your temperature)
2. new, continuous cough – this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (if you usually have a cough, it may be worse than usual)
3. loss or change to your sense of smell or taste – this means you've noticed you cannot smell or taste anything, or things smell or taste different to normal

If your child presents with any of these symptoms, they will be removed from their bubble(group) and moved to a separate room with a member of staff. We will need to be able to contact you if your child becomes unwell at school so please ensure we have your most up to date telephone number. You will

be expected to collect your child as soon as possible after the call has been made if they are unwell, so please make sure you are able to do this.

We ask Parents and Carers to prepare your child for their return to school. This will include explaining drop off and pick up arrangements, social distancing expectations and going through thorough hand washing routines. Staff will be going through expectations too once pupils are in school.

Stay safe and take care of your families.

Warm regards,

Mrs Woods  
**Headteacher**